

PACK LIKE A PRO

The Ultimate Packing Checklist

PACKING MADE SIMPLE

This checklist is full of expert tips to help your move go smoothly and stay stress-free. Follow each step to stay organized, avoid common packing pitfalls, and keep the process efficient from start to finish.

STEP 1: DECLUTTER

- ☐ Sort through all belongings and donate, recycle, or discard what you no longer need.
- ☐ Separate items for sale, donation, or trash to prevent last-minute decisions.
- ☐ Group small items (like cords, accessories, or decor together to avoid losing them.

STEP 2: PLAN YOUR PACKING

- ☐ Make a list of rooms and items to pack in each phase.
- ☐ Decide which items you'll need daily and pack those last.
- ☐ Set aside essentials, important documents, and valuables to keep with you.
- ☐ Schedule your packing timeline to avoid cramming everything at the last minute.

STEP 3: GATHER SUPPLIES

- ☐ Collect sturdy boxes, packing tape, bubble wrap, packing paper, and bins with lids.
- ☐ Prepare bags for soft items like clothes, bedding, and linens.
- ☐ Keep scissors, box cutters, permanent markers, and labels handy.
- ☐ Have cleaning supplies ready to tidy spaces as you pack.



STEP 4: PACK NON-ESSENTIALS FIRST

- ☐ Pack seasonal items, decor, or items you won't use immediately.
- ☐ Fill boxes completely to prevent collapsing, and add cushioning as needed.
- ☐ Place heavier items on the bottom and lighter items on top.
- ☐ Keep items from different rooms in separate boxes for easy unpacking.
- ☐ Use colour-coded labels or stickers for each room to simplify sorting.

STEP 5: PROTECT FRAGILE ITEMS

- ☐ Wrap each fragile item individually with packing paper, bubble wrap, or cloth.
- ☐ Pack dishes vertically on their sides and add padding between them.
- ☐ Remove lightbulbs and lampshades and pack them separately.
- ☐ Use small boxes for heavy, fragile items to avoid overpacking.
- ☐ Label boxes with fragile items clearly.

STEP 6: HANDLE SPECIAL ITEMS

- ☐ Empty water reservoirs from appliances.
- ☐ Drain and defrost refrigerators/freezers.
- ☐ Pack all belongings into boxes; don't leave items in furniture.
- ☐ Secure bins with lids.
- ☐ Use bags only for soft items, such as clothes or bedding.
- ☐ Keep liquids upright in sealed containers.

STEP 7: LABEL BOXES CLEARLY

- ☐ Write the contents and the room each box belongs in on the front and top.
- ☐ Include special instructions (e.g., "Open First," "Fragile," "Heavy").
- ☐ Number boxes for inventory tracking if you have many items.

STEP 8: TAPE BOXES SECURELY

- ☐ Apply tape along all seams, ideally twice, to ensure boxes stay closed during the move.
- ☐ Reinforce the bottoms of boxes carrying heavy items.



STEP 9: ORGANIZE & STACK BOXES

- ☐ Place the heaviest boxes on the bottom for a solid base.
- ☐ Stack boxes flat and level. Limit stacks to about 4 boxes high.
- ☐ Group similar-sized boxes together.
- ☐ Place fragile boxes on top or keep them separate.
- ☐ Stack boxes along walls and near exits to keep pathways clear.
- ☐ Avoid stacking on bulging or overloaded boxes; reinforce or redistribute contents first.
- ☐ Keep a small area for last-minute packed items or essentials.

STEP 10: PACK ELECTRONICS & COMPLEX ITEMS

- ☐ Take photos of electronics wiring to simplify setup.
- ☐ Keep cords, remotes, and accessories in labelled bags taped to the corresponding device.
- ☐ Use original boxes if available; if not, wrap electronics in bubble wrap and sturdy boxes.

STEP 11: PACK CLOTHING & LINENS EFFICIENTLY

- ☐ Use wardrobe boxes for hanging clothes.
- ☐ Roll clothes to save space and reduce wrinkles.
- ☐ Pack bedding and towels in soft-sided bags or large boxes.

STEP 12: USE BUBBLE WRAP & PACKING MATERIALS WISELY

- ☐ Tear bubble wrap along perforations for easy use.
- ☐ Fill the empty spaces in the boxes with soft materials to prevent shifting.
- ☐ Layer fragile items with padding for maximum protection.

STEP 13: KEEP A "MOVE ESSENTIALS" BOX

- ☐ Pack snacks, water, toiletries, phone chargers, and first-aid supplies.
- ☐ Include a change of clothes for the first night in the new place.
- ☐ Keep important documents and valuables in this box for easy access.



STEP 14: CLEAN AS YOU GO

- ☐ Wipe down surfaces, furniture, and appliances before packing.
- ☐ Sweep or vacuum rooms as boxes are emptied.

STEP 15: FINAL CHECKS BEFORE MOVERS ARRIVE

- ☐ Make sure all boxes are labelled and taped securely.
- ☐ Ensure pathways are clear for movers.
- ☐ Double-check closets, cabinets, and drawers for forgotten items.
- ☐ Confirm any special instructions with movers (fragile, heavy, large items).

Whether you have weeks or just a few days to pack, this checklist can help keep your packing on track. Feel free to adjust the steps, tackle multiple tasks at once, or focus on the items that matter most for your move.

If packing feels overwhelming, remember you don't have to do it alone. Our team at Six Moving can provide extra hands, tips, or professional packing services to make sure everything is safe, organized, and ready to go.

—Your friends at Six Moving



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