

BECAUSE WINGING IT ISN'T A PLAN

The Ultimate Moving Checklist

Moving doesn't have to be overwhelming. This checklist breaks down everything you need to do from weeks out to move day so you stay organized and stress-free. Whether you have plenty of time or are rushing, use it as your go-to plan. And remember, we're here to help whenever you need us!

8 WEEKS BEFORE THE MOVE

- ☐ Set a final moving date and budget for your move.
- ☐ Research and compare moving companies, obtain quotes and check reviews.
- ☐ Create a moving binder/folder to keep track of all moving-related documents, receipts, and inventory.
- ☐ Begin decluttering and sorting your belongings into categories: keep, sell, donate, and discard.

7 WEEKS BEFORE THE MOVE

- ☐ Notify important parties about your move, such as your employer, schools, doctors, etc.
- ☐ Reserve your moving elevator with your building manager, if applicable
- ☐ Collect packing materials, such as boxes, packing paper, bubble wrap, and packing tape.
- ☐ Start packing non-essential items (*e.g., off-season clothing, decorations, rarely used kitchenware, etc.*)
- ☐ Label boxes clearly with their contents and the room they belong to.
- ☐ Plan a garage or online sale for any unwanted items.

6 WEEKS BEFORE THE MOVE

- ☐ Continue packing non-essential items, ensuring fragile items are wrapped securely.
- ☐ Update your address with the post office, banks, credit cards, e-commerce and subscription services.
- ☐ Research your new neighbourhood to find information about schools, parks, grocery stores, and amenities.
- ☐ Create a floor plan for your new home to visualize where your furniture will go.
- ☐ Arrange for pet or child care during the move, if necessary.



5 WEEKS BEFORE THE MOVE

- ☐ Pack non-essential items and organize boxes by room.
- ☐ Confirm moving insurance coverage with your moving company or insurance provider.
- ☐ Transfer or set up utilities, such as electricity, gas, water, and internet, for your new home.
- ☐ Begin using perishable food items in your refrigerator and pantry.
- ☐ Dispose of hazardous materials, such as paints, chemicals, and batteries, following local regulations.

4 WEEKS BEFORE THE MOVE

- ☐ Continue packing, focusing on lesser-used items.
- ☐ Notify friends and family of your upcoming move and new address.
- ☐ Organize important documents (*passports, birth certificates, medical records*) in a safe location.
- ☐ Make necessary travel arrangements, such as booking hotels or flights.
- ☐ Confirm parking and access requirements with your moving company and new building, if applicable.

3 WEEKS BEFORE THE MOVE

- ☐ Pack the majority of your belongings, leaving only essential items unpacked.
- ☐ Cancel or transfer memberships and subscriptions (*e.g. gyms, clubs, magazines, etc.*)
- ☐ Schedule a final walkthrough with your landlord or realtor, if applicable.
- ☐ Cancel or re-direct pending deliveries.

2 WEEKS BEFORE THE MOVE

- ☐ Finish packing all non-essential items.
- ☐ Confirm the moving schedule with your moving company, including arrival time and other details.
- ☐ Arrange for payment and tipping of your moving crew.
- ☐ Begin cleaning your current home, focusing on areas that have been cleared of belongings.
- ☐ Dispose of any remaining unwanted items and trash.

1 WEEK BEFORE THE MOVE

- ☐ Create an essentials box with items you'll need immediately upon arrival, such as important documents, medicine, snacks, a change of clothes, scissors or a knife to open packaging, pet food, a dish, garbage bags, cleaning supplies, soap, etc.



- ☐ Disassemble large furniture if necessary, and keep hardware where you can find it.
- ☐ Ensure electrical fixtures, such as chandeliers, are disconnected if they need to be moved.
- ☐ Prepare any appliances for moving by disconnecting and cleaning them (including any water line).
- ☐ Take photographs of your belongings and current home for insurance purposes.
- ☐ Organize your storage locker if any, and bring items to your unit if you wish to save time.

1 DAY BEFORE THE MOVE

- ☐ Ensure that water reservoirs are emptied from items such as de/humidifiers, steamers, irons, coffee machines, aroma diffusers, etc.
- ☐ Clean out your refrigerator and freezer, using coolers or insulation bags is a great idea.
- ☐ Tip patio furniture upside down to allow any water to drain to keep patio furniture dry while moving.
- ☐ If you have a propane BBQ, ensure the tank is disconnected (we do not move propane tanks), and empty ash/charcoal and any grease trays to avoid a mess.
- ☐ Do not water plants to move and we recommend moving small plants in your vehicle if possible.
- ☐ Label what is being moved or not being moved using painter's tape or sticky notes (whichever is less) as movers assume everything is being taken unless otherwise specified.

MOVING DAY

- ☐ Remove bedding and linen from beds.
- ☐ Unplug all electronics from the power.
- ☐ Secure any valuable or important items, such as jewelry and important documents, for transport.
- ☐ If an elevator is being put on service, meet with your concierge 10 minutes before the movers arrive.
- ☐ Meet with the moving crew and provide them with any necessary instructions or paperwork.
- ☐ Have keys or fobs accessible for movers to use if necessary.
- ☐ Limit visitors during the move to minimize interruptions.
- ☐ Conduct a final walkthrough of your current home to check for any overlooked or hidden items.
- ☐ Take any modem or connection device with you in case the technician arrives before the movers.
- ☐ Before leaving the origin, ensure that water and lights are turned off and that windows and doors are shut.
- ☐ If an elevator is used, let the concierge know once your move is done for a post-move inspection.
- ☐ Direct your movers on where you want items placed and set up. Unpack your essentials, bedding, and basic kitchenware.



SETTLE IN LIKE A PRO

Bonus Post-Move Checklist

You've made it, but now it's time to settle in. Use this handy post-move checklist to get organized, unpack with ease, and start feeling at home.

ONE WEEK POST-MOVE

- ☐ Set up and organize your new home room by room, starting with the most frequently used spaces.
- ☐ Unpack and arrange your wardrobe, making sure to properly store any off-season clothing.
- ☐ Reassemble and set up electronic devices, including computers, televisions, and gaming consoles.
- ☐ Test and configure utilities, including electricity, gas, water, heating/cooling systems, and internet.
- ☐ Change the locks on your new home for added security.
- ☐ Update your address with any remaining contacts/services that you may have missed before the move.

TWO WEEKS POST-MOVE

- ☐ Begin personalizing and decorating your new home to make it feel more comfortable and inviting.
- ☐ Explore your new neighbourhood and introduce yourself to your neighbours.
- ☐ Locate essential services in your area, such as grocery stores, pharmacies, and hospitals.
- ☐ Set up a filing system for important documents and store them in a safe place.
- ☐ Establish a routine for household chores and maintenance tasks.
- ☐ Dispose of packing materials by recycling/repurposing them, or offering them to someone moving.
- ☐ Create an emergency plan for your new home, including identifying escape routes and gathering emergency supplies.



25A Bermondsey Rd. Toronto



647-973-3676



info@thesixmoving.ca

P.S. While our 8-week preparation checklist provides a comprehensive, organized approach to moving, we understand that not everyone has the luxury of an extended timeline. Don't worry if you have less than 8 weeks to prepare for your move. Our checklist can still be helpful! You can certainly condense some tasks into a shorter timeframe or even tackle multiple tasks simultaneously, depending on your unique situation and the resources available to you.

If you're feeling overwhelmed, remember that additional help is just a call away. Hiring professional packers or movers, like our team at Six Moving, can alleviate some of the stress and ensure a smooth moving experience. We're here to help you customize your moving plan to fit your specific needs and timeline. So, go ahead and use our checklist as a flexible guide and feel free to reach out for support whenever you need it!

Happy moving!

- Your friends at Six Moving



25A Bermondsey Rd. Toronto



647-973-3676



info@thesixmoving.ca